

FAQ's Students

What are the educational prerequisites for entrance into the different accounting designation programs?

Each designation has different prerequisites that need to be completed. For a complete list it is recommended that you visit their website:

CA – www.casb.com

CGA – www.cga-alberta.org

CMA – www.cma-alberta.com

What are the timelines for completion of the programs?

The amount of time depends on both the designation and the student. On average, the student will take about 3 years to complete their designation.

What can a smaller firm like GH&A offer?

At GH&A you will be able to work closely with partners, senior managers and clients and be involved in overall business issues. We take an active interest in your progress and give you on the spot guidance and feedback. We feel that this exposure accelerates the personal growth of the student.

What is the dress code at GH&A?

The dress code is full business dress and we do have casual Fridays where casual dress is allowed.

How do I apply to become a student accountant at GH&A?

We require a cover letter, resume, and a copy of university transcripts (if available). This can be sent via mail or email to the contact information shown in this brochure.

FAQ's Experienced Accountants

I am an experienced accounting technician and considering pursuing a diploma/degree/designation. How does the firm support me in this goal?

Given its size, GH&A has the flexibility to accommodate personnel with varying backgrounds and interests and will support the efforts of anyone wishing to further their education and experience. All courses taken in pursuit of a relevant diploma, degree or accounting designation are paid for by the firm.

What types of projects will I be working on?

- Notice to readers
- Review engagements for small business
- Audits
- Corporate and personal tax returns
- Cash flow forecasting
- Tax and financial planning

What types of clients will I work with?

- Owner-managers
- Entrepreneurs
- Private companies
- Not-for-profit organizations
- Public sector organizations

What can I expect when I walk in the door?

- A friendly, down-to-earth place where you can find work-life balance
- Exciting opportunities for career growth
- Challenging and gratifying assignments

Forward cover letter and resume to contact below.



#104, 331 Third Avenue

Strathmore, AB

T1P 1T5

Contact: Human Resources

Phone: 403-934-3176

Fax: 403-934-3182

Email: hr@gh-a.com



- Mutual respect
- Leadership
- Competency
- Integrity
- Commitment

www.gh-a.com

About Gregory, Harriman & Associates

Gregory, Harriman & Associates (GH&A) is a locally owned public accounting firm located in Strathmore, Alberta. The firm is comprised of three professional practitioners assisted by a number of qualified professionals and support staff who are committed to providing excellent client service.

We are committed to maintaining a close, interactive, mutually beneficial relationship with our valued clients. Our goal is to offer exceptional advisory and accounting services in a timely and professional manner.

Office Culture

Teamwork

- The staff at GH&A work together to compile ideas and knowledge in order to meet the growing complexity of our clients.

Professionalism

- Whether it be through communication with clients or our commitment to training, professional conduct is a common theme at GH&A.

Open Communication Lines

- An open office concept exists, allowing access to knowledge and ideas from others.

Friendly Atmosphere

- Our team is known for having warm, down-to-earth personalities along with a sense of humour that allow for a fun work place.

Social Activities

- At GH&A we celebrate our successes throughout the year – whether that be a team activity, personal achievements, after tax season celebration or just having an outdoor BBQ on a sunny summer afternoon.

Work-Life Balance

- GH&A is proud to offer the ability to experience a healthy balance between work and life commitments through flexible work arrangements and personal leave days.



University and Articling Students

Designations

We encourage and support the pursuit of all the professional accounting designations:

- Chartered Accountant (CA)
- Certified General Accountant (CGA)
- Certified Management Accountant (CMA)

Student Support

Success in the pursuit of a professional designation can be greatly improved with a solid, accessible learning system that motivates the student and provides them with the building blocks for success.

Mentorship Program

- Open-door policy regarding assistance with module preparation, issues and questions
- Heavy emphasis on case-writing development

Student Meetings

- Lunch meetings with all students discussing program issues and concerns and technical knowledge updates or refreshers

Firm Involvement

Articling students are encouraged to become involved in ever-increasing roles and client interaction.

- Efforts are made to assign work that will support topics and the overall focus of a student's current studies and ensure a balanced skill set.

Summer Positions

Opportunities exist for summer placement for university and co-op students to gain valuable experience and understanding of public practice accounting.



Experienced Accountants

GH&A is always looking to find energetic, qualified individuals with appropriate education or valuable experience to join in the firm's goal to provide excellent customer service. We are pleased to offer the following benefits in order to provide a superior work experience.

Opportunity

- Pursue individual professional interests and goals as GH&A will work together with you to develop a path to assist you in achieving all your career aspirations.

Our size and flexibility allow you to reach your potential faster.

Professional Growth

- Enhance your current skills through continuing education and professional development courses paid for by GH&A.

Flexibility

- GH&A supports the employee's desire to achieve work-life balance.
- Flexible hours ensure employees' family, and other responsibilities are not sacrificed.

Community Involvement

GH&A encourages employees to become involved in community projects including supporting local groups and causes.

Compensation & Benefits

Competitive salaries are offered, equivalent to the Calgary market.

All employees have the ability to participate in a flexible benefit package with health, dental, short- and long-term disability, vision and life insurance benefits.



Visit our website at:



www.gh-a.com